

**Corrigendum  
Regarding Tender Dated 14.08.2024**

**Providing of Computer Based Examination and Test**

This is to inform all bidders regarding the tender for Computer Based Examination or LAN-Based Computer-Based Testing (CBT) dated 14.08.2024 by **Indira Gandhi National Tribal University (IGNTU), Amarkantak** received bids applications after due date as well as number of bids was also not sufficient.

Please note that this corrigendum regarding the scope of work has been issued, which clarifies that the tender is specifically for **LAN-based Computer Based Examinations or Test**. This corrigendum will now be treated as an integral and original part of the tender document, and all bidders are required to follow the updated scope and instructions outlined within it. We kindly request all bidders to submit their bids in accordance with the updated guidelines. Those who submitted bids earlier, if required they can upgrade the submitted information related to bid.

Furthermore, considering the same, the tender submission deadline has been extended till **26<sup>th</sup> September 2024**. We urge all bidders to ensure their bids may comply with the scope of work and are submitted within the extended timeline.

If you have any questions or require further clarification, please feel free to contact the undersigned

**Scope of Work**

The successful bidder shall be responsible for the complete setup, execution, and management of LAN-based Computer-Based Testing (CBT) examinations at designated test centers. The examination will be conducted across multiple locations.

**1. Examination Setup**

- LAN-based Examination Infrastructure: The firm must establish a robust **Local Area Network (LAN)** within **each examination center**. This should include a reliable server-client architecture where the examination content is hosted on the local server, with no requirement for an active internet connection during the exam.
- Hardware Requirements: The firm is required to provide and set up all necessary computer hardware (desktops or laptops), LAN cables, switches, routers, and power backup (in case of power outages) at each center.
- Software Installation: The firm must install the required examination software on all devices, ensuring compatibility and smooth operation throughout the exam. Software should support automatic synchronization of results once the test is completed.

**2. Candidate Registration and Verification**

- Candidate Data Management: The firm must handle the registration of candidates using a secure database, ensuring all candidates are assigned unique credentials for accessing the test.
- Verification Process: On the day of the exam, the firm will ensure identity verification at each center, including document verification and biometric (fingerprint/iris) or photographic authentication if required by the university.

**3. Examination Conduct**

- Secure Test Environment: The examination must be conducted in a secure, controlled environment, with measures in place to prevent cheating or any unfair practices. The examination software should lock down all systems, preventing candidates from accessing unauthorized resources.

  
Registrar  
I.G.N.T.U. Amarkantak (M.P.)  
कुलसचिव  
इ.गं.रा.ज.जा. वि. अमरकंटक (म.प्र.)

- Invigilation and Monitoring: While LAN-based CBT does not require internet connectivity; the firm must ensure onsite invigilation through human proctors. Additionally, the system should log all user actions during the exam to ensure transparency and integrity.

#### 4. Technical Support

- On-Site Technical Assistance: The firm must provide technical personnel at each center to manage the setup and troubleshoot any issues before, during, or after the examination.
- Post-Examination Data Handling: After the exam, the system should collect all candidate responses and securely transfer them to the university's designated servers or repositories. If required, data synchronization between test centers and the university server can be done once an internet connection is restored.

#### 5. Data Security and Confidentiality

- Data Encryption: All data must be encrypted to ensure the confidentiality and security of candidate information and exam results.
- Confidentiality Agreement: The firm must comply with strict confidentiality standards and sign agreements to ensure no examination content or candidate data is disclosed.

#### 6. Reporting and Results Processing

- Real-Time Reporting: After the examination is concluded, the firm will generate detailed reports on candidate performance, attendance, and system logs.
- Result Compilation and Submission: The final result processing will be done by the university or as directed. The firm must assist in compiling results and ensuring accurate data transfer to the university.

#### 7. Exam Centers and Logistics

- Logistics and Setup: The firm will be responsible for setting up all exam centers with the required hardware, ensuring that the exam environment is fully operational and ready for the scheduled examination date.

#### 8. Check List and Technical evaluation

There are minor changes in some of the term and conditions of the tender that are as follows:

Page 13 point 2: It should be read as Bidder should have turnover of Rs. 01 crore in last three financial years.

Page 14 point 8: It should be read as Organizations should have 03 years prior experience in execution of exam management system in central/ state/ deemed university or education institution.

Page 14 point 10: It should be read as Bidder should have at least 10 Manpower on its roll.

Page 15 row 3: It should be read as Average turnover 1-2 crores 5 marks, 2-3 crores 10 marks, 3-5 crores 15 marks, 5-7 crores 15 marks, average turnover above 7 crores 25 marks.

Page 15 row 5: it should be read as Bidder should have conducted computer based examination of 1000 examinee 5 marks; 2000 examinee 7 marks and 5000 examinee 20 marks.

Page 16 stage-1: Bidder has to score a minimum of 50 points to qualify stage 1.

This corrigendum serves to clarify that the tender is for LAN-based Computer Based examinations or Test and details the full scope of responsibilities for the selected vendor. We request all bidders to adjust their proposals accordingly and may resubmit within the extended deadline.

Registrar  
13/09/2024

Indira Gandhi National Tribal University (IGNTU), Amarkantak.

Registrar

I.G.N.T.U. Amarkantak (M.P.)

कुलसचिव

इ.गौ.रा.ज.त्रा. वि. अमरकंटक (म.प्र.)