

MEMORANDUM OF UNDERSTANDING

Between



**INDIRA GANDHI NATIONAL TRIBAL UNIVERSITY
AMARKANTAK, M.P.**

And

Logo

Name of Institution

Date of entering MoU:

Indira Gandhi National Tribal University, Amarkantak

Indira Gandhi National Tribal University (henceforth referred to as IGNTU; the University) is a federal Government funded national/central university, established by the Indira Gandhi National Tribal University Act, 2007 (published in the Gazette of India, Part II, section I, on 20 December 2007) of the Indian Parliament. This unique university was conceived with the basic idea of ensuring educational and socio-economic betterment of the tribal population of the country. Its jurisdiction extends to the whole country, with its main campus situated at Lalpur village near holy town of Amarkantak, in the district of Anuppur, Madhya Pradesh, India. At present, the University houses 11 faculties and 32 departments of Study, with nearly 4500 students receiving education and conducting research in disciplines such as – languages, natural sciences, social sciences, management and business sciences, pharmacy, education, vocational education and yoga.

1. Details of partnering Institution

1.1 National/International:

1.2 Public/Private/Industry/NGO (Details including when and where it was established and its legal status):

1.3 Teaching (Details about programs offered):

1.4 Research (An overview of the research activities):

1.5. Industry (Overview, products and services, and annual turnover):

2. Brief overview

(Clearly defining the objectives and deliverables to be achieved through this MoU).

3. Areas of collaboration

(Clearly demarcating the role of each institution)

3.1 Broad areas of academic exchange -

3.2 Teaching:

- Respective roles of IGNTU and partnering institution in teaching any program/courses
- Dissertations or projects, if any, that will be undertaken at IGNTU/ partnering institution

3.3 Research:

- Specify the nature of collaborative research, mentioning whether or not the suitable permissions have been obtained from the concerned Institutional Ethical Committee / Institutional Biosafety Committee for studies involving human subjects / genetically engineering organisms, plants and animals)
- If research is resulting in a PhD degree. Name of the degree awarding institution. In case, the partnering institution is providing the supervision, then the institution and the concerned Supervisor must be recognized as per IGNTU Ph.D. Regulations.

3.4 Conferences / Seminars/ Exhibitions / Symposia/ Workshops/ Training Programs (In case of financial implications, they need to be mentioned in detail):

3.5 Translational activity (product development and commercialization; business development):

3.6 Any other relevant activity:

4. **Duration**

This MoU is for a period of ----- years. It can be extended further by mutual consultation and agreement

(Note: MoU with a public institution shall be for a period of 5 years and for Private institutions / industry / NGO it will be for a maximum of three years)

5. **Coordinators**

5.1 IGNTU: Dr. -----, Asst Prof. / Assoc. Prof./ Professor at the Department of -----, Registrar, Finance officer, will serve as Coordinator.

5.2 (Other Institution): -----will serve as Coordinator. S/he along with -----will sign as Witness in the MoU document.

The respective Coordinators of IGNTU and the partnering Institution shall be responsible for all the communication between the two institutions and the implementation of the proposed objectives of the MoU.

6. Administration of the signed MoU

6.1 This MoU shall be effective and will come into force from the day the two authorized signatories of both the parties formally sign the MoU document.

6.2 The authorized signatories and / or the Coordinators of IGNTU and (other institution) will

- a. Implement this MoU and all endeavors that derive from it.
- b. Develop and carry out joint plans for the implementation of the objectives of the MoU by having regular communications
- c. Submit yearly 'Status reports' on the implementation of this MoU.

6.3 Additional activities proposed within the framework of the general terms of this MoU will be formally incorporated as an addendum to this MoU, provided the addendum is agreed to and signed by both parties.

6.4 Both IGNTU and partnering institution shall inform in writing the respective communities of this MoU to draw benefits from it and to contribute towards its implementation in spirit and substance.

7. Financial Provisions

7.1 A specific clause with financial implications must include all the details of revenue sharing and execution by the two parties.

7.2 If the partnering institution is awarding fellowships or any other financial assistance to students / researchers in the IGNTU, their number, amount (annual as well as total), period and duration must be mentioned in the MoU or as an addendum)

7.3 If generic MoU is signed, sharing of expenditure shall be determined by the parties on a project-by-project basis and will be incorporated by reference in the MoU or, as an addendum to this MoU.

8. Termination / Amendment of MoU

8.1 Both the parties will endeavor to resolve disputes arising between them in relation to this MoU by amicable means. In case of irreconcilable differences, the MoU may be terminated by mutual consent of the two parties.

8.2 Either party may terminate this MoU by written notification signed by the appropriate official of the institution initiating the notice.

8.3 A minimum of three months prior notification must be sent to the other party prior to the effective date of termination

8.4 In the event of a breakdown due to disagreement etc., the expenditure incurred by the parties would remain on a 'As is Where is' condition. This would be decided on a project-by-project basis.

8.5 Students taking courses, as part of this MoU shall be allowed to continue till the end of that semester.

9. Intellectual Property Rights

Intellectual Property developed by the joint efforts would be the joint property of the Parties and any financial benefits or otherwise arising out of it shall be shared proportionately by the parties in consonance with the efforts / inputs given by them.

10. Jurisdiction

All disputes are to be settled within the jurisdiction of Madhya Pradesh High Court, Jabalpur, situated in the Indian state of Madhya Pradesh.

11. Undertaking by IGNTU and

10.1 Both the parties undertake to work closely and cooperate in the implementation of this MoU

10.2 The authorized representatives, including the signatory and the coordinator related to this MoU acknowledge having read and understood the MoU and agree to abide by its terms and conditions.

Memorandum of Understanding between IGNTU and

IN WITNESS WHEREOF, the undersigned, being duly authorized thereto, have signed this agreement in two original copies in English at the place and on the date(s) indicated below:

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|---|--|
| <p>(Name & signature) Registrar, IGNTU, Amarkantak Date: Place</p> | <p>(Name & signature) Authorised Signatory, Other Institution Date: Place:</p> |
| <p>Witness 1 (Name & signature) Dean of the concerned faculty, IGNTU</p> | <p>Witness 1 (Name & signature) Registrar/Director/CEO of the other Institution</p> |
| <p>Witness 2 (Name & signature) Coordinator, MoU Division, IGNTU)</p> | <p>Witness 2 (Name & signature) Coordinator, MoU Division, (Other institution)</p> |

Instructions for filling up the application

1. All the necessary information must be filled in with clarity in the given format.
2. In the format, wherever information is given in brackets, the appropriate details may be included.
3. Necessary details, including brochures, web details of partnering institutions may be furnished.
4. Areas of collaboration must be clear and precise.
5. If MoU is signed for specific purposes, for example, conducting courses, the MoU must include only the courses offered and not include others.
6. The financial details must be clearly indicated with respect to both the institutions. The concurrence of the Finance Officer may be obtained if money transfer between IGNTU and the other institution is proposed a copy of the document thereof is to be attached to the draft MoU.
7. Addendums to an existing MoU must be related to the original MoU and be an extension of the proposed activities. If not, a new MoU must be prepared.
8. The duration of such Addendum shall be co-terminus with the duration of the original MoU.
9. The Coordinator will sign as a witness along with the Dean of the concerned faculty in the MoU document. For International MoU, the Coordinator along with the Director, International Relation division will sign as Witness in the MoU document – may be taken to the Instructions sheet.